

Dear Parent/Carer,

17th July 2020

We would like to update you with the latest arrangements for our school meal service. Obviously COVID is affecting many parts of school life and lunches are no exception. We have worked with Alliance In Partnership (AIP), our meals service provider, and we have also taken advice from our Health and Safety consultants to work together to keep the children as safe as we possibly can over lunch times. In order to do this we have put together the following plan for those children wishing to have a school dinner. You are still able, as now, to send your child in with a packed lunch and they will eat this with the rest of their class (this will be in the hall for Infants and classrooms for Juniors – see below).

Nursery (Full days), Reception and all KS1 (Year1 and Year2) –

Hot and cold meals will be available to book through Parent Pay and children will eat in their year group bubbles in the hall as usual.

KS2 (Years 3, 4, 5 and 6)

We are only able to offer cold school meals (i.e packed lunches). NO HOT MEALS are available. It has not been possible to reflect this on Parent Pay so although the hot meal option will be shown on the menus you should NOT order it (unless you are in receipt of Free School Meals – see below) . Packed lunches can be ordered on Parent Pay and will be eaten in the child's classroom with the children bringing in packed lunches from home.

Children receiving benefits related Free School Meals

Children can order hot or cold meals through Parent Pay but if they chose a hot meal they will be eating it in the hall and will not therefore be eating with their friends from their class.

Ordering meals

ALL meals have to be ordered through Parent Pay. This is necessary for **EVERY** child using the service, whether you pay for meals or not. If you have not yet activated your Parent Pay Account you will need to do this before the start of the Autumn term. If you have already activated but forgotten your log in details you should use your email address for your username and then you can create a new password online.

If you are new to the school you will not yet have received your activation letter. You will therefore receive it on your child's first day of school. Please activate it as soon as possible as you will need to order meals via Parent Pay from 7th September. For the first two days of school only (3rd and 4th Sept) Reception children will be able to order their meal choice in the classroom in the morning.

We apologise for the disruption to the usual service that may restrict choice for some children. Unfortunately this is to accommodate our coronavirus risk assessment so is unavoidable.

Yours Sincerely

Bill Heptinstall