



Happy, Confident and Successful Learners

Well Prepared for Life





## WELCOME



I have had it reaffirmed time and again from children, staff and parents alike that The Coppice is 'a good place to be', and I agree whole heartedly! Our school has a distinctive character which is positively commented on by all who enter. We have a warm, welcoming environment where what we do is primarily driven by the needs of our children and their families. It is a school that first and foremost cares.

Coppice children frequently impress those who come to visit with their politeness and good behaviour. We expect nothing less, and our pupils respond accordingly.

This school has an exemplary record of providing opportunities and stretching children in areas beyond the academic priorities of the classroom, which reflects our wider school aims. We have an extensive range of extra curricular activities which support this, and which have helped us achieve the very highest standards in sport and the performing arts. In short, the bar is raised high, and children's aspirations, and teachers' expectations, accordingly.

In the final analysis, a school is judged by its academic standards. I am proud of our academic record which has paved the way for excellent judgement of the school by Ofsted, and has placed us in the top 25% of schools nationally for consecutive years. Children leave The Coppice Primary School content in their knowledge that they had the opportunity to maximise their own potential during their time with us, and be well prepared for their next step.

I hope that you find this brochure useful and informative.

*William Heptinstall, Headteacher*



## Well Prepared for Life

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## Well Prepared for Life

### THE COPPICE MISSION STATEMENT

*"The schools that we would want for our own children are the ones we should want for all children"*

(John Dewey - philosopher, psychologist and Educational reformer)



**Cherishing and valuing:** This will be a welcoming, friendly, bright and lively, happy place where everyone feels secure, cared for, appreciated and where they enjoy life.



**Observing achievement:** As broadly as possible, success will be promoted and progress and achievement recognised and celebrated (for staff and children!).



**Partnering:** We will build a partnership with parents and home, other schools and agencies, knitting the school into the fabric of our community. Further, there will be a commitment to Community Cohesion (locally, nationally and globally). Teachers will partner each other to share good practice and expertise, and coach. Children will partner their peers to enable an Action for Learning culture involving peer assessment, talk partners etc.



**Personalise learning for all:** Teachers and classroom assistants will provide a tailored approach to support learners with Special Educational Needs, More Able, Gifted and Talented learners, minority ethnic groups. We will give extra support to the learners that need it most. Learning will be focused on individual pupils' needs and abilities. We will develop assessment for learning which enables knowledge about individuals to inform the way they are taught and learn.



**Interest and engage:** All will benefit from a rich, broad, balanced curriculum that will be presented in an interesting, exciting and imaginative manner with lots of opportunities for first-hand experience, practical work, investigation and learning through play. The curriculum will be enlivened and enriched by visits, visitors, and extensive use of the outdoor environment and ICT. The immediate Learning Environment will be orderly, attractive and stimulating. The basics will be taught well and the creative aspects including art, poetry, story, dance, music, performance will be central to our work. We will provide activities outside school hours to extend and augment learning.



**Conduct and behaviour management:** All will have high expectations and set high standards for themselves and others. All will be treated fairly and listened to. All will have an opportunity to take responsibility (especially for their own learning), build their self-esteem and develop their self-confidence by being positively encouraged to take an active role in school life. Further, we will promote behaviours that lead to a healthy and sustainable lifestyle.



**Equipping Learners (to enable 'Life Long Learning'):**

To ensure our learners have the skills to enable them to fulfil the requirements of the '5 Rs' of learning: **R**eadiness, **R**esilience, **R**esourcefulness, **R**emembering, **R**eflectiveness



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THE COPPICE IS ...

... a pleasant and spacious modern building which is well designed and well equipped for boys and girls aged 3-11 years. The large playing fields at the back of the school are shared with the adjoining Woodrush High School. There are close links between The Coppice and Woodrush. These make it very easy for pupils to transfer at the end of their time with us. The grounds provide an ideal resource for practical science and environmental studies. The school runs an out of school care club for before and after school, nursery and holiday care.



### **School organisation**

The school is organised in three parallel classes in Reception, Year 1, Year 2 and Year 3 and in two parallel classes in Years 4, 5 and 6. The Staff who teach in the same year group plan their work together and fit this into the curriculum plan for the whole school. The classes are of mixed ability and teachers aim to provide work appropriate to all ability levels.

A variety of material is available to ensure that the most able are fully stretched and that those who find learning difficult have suitable opportunities to help them develop. There is an emphasis in the National Curriculum on group work and problem solving and this is built into the work that the children undertake.





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### Teaching Staff

Mr W Heptinstall		Headteacher B.Ed (Hons) NPQH LLE
Mr W Hutt		Deputy Headteacher, Learning Mentor, Data BA (Hons) PGCE
Ms C Ineson		Assistant Headteacher, SENDCO, BA (Hons) PGCE
Mrs K Flynn	Nursery	BA (Hons) PGCE
Mrs S Higgitt (0.6)	Nursery	B Ed
Mrs J Tomkinson	Reception	BA (Hons), QTS
Miss L Aston	Reception	BA (Hons), QTS
Miss K Dixon	Reception	BA (Hons)
Miss C Tooke	Year 1	BA (Hons), PGCE
Miss E Fanning	Year 1	BA (Hons), QTS
Miss C Keight	Year 1	BA (Hons), PGCE
Mrs L Ashwell (0.8)	Year 2	Assistant Headteacher, B Ed (Hons)
Mrs S Twilley (0.6)	Year 2	BA (Hons)
Miss N Reeley	Year 2	BA (Hons), PGCE
Miss E Hughes	Year 2	BA (Hons), PGCE
Mrs R Ledgard (0.6)	Year 3	B Ed (Hons)
Mrs L Rowles (0.5)	Year 3	B Ed (Hons)
Miss E Deeley	Year 3	BA (Hons)
Mr C McGarry	Year 4	BA (Hons), PGCE
Miss C Hunt	Year 4	BA (Hons), QTS
Miss M Arshad	Year 5	BA (Hons), PGCE
Miss S Gatfield	Year 5	B Ed (Hons)
Mrs O Blundell	Year 6	BA (Hons), PGCE
Mrs V O'Brien (0.65)	Year 6	BSc (Hons), PGCE
Mr R Laight	Year 6	BA (Hons), QTS

### Additional Support Teachers

Mrs S Cottam (0.5)	B.Ed (Hons)
Mrs F Furnell (0.5)	Cert Ed - Physical Education

B.Ed = Bachelor of Education

B.A = Bachelor of Arts

B.Sc = Bachelor of Science

LLE = Local Leader of Education

PGCE = Post Graduate Certificate of Education

Cert. Ed = Certificate of Education

QTS = Qualified Teacher Status

NPQH = National Professional Qualification for Headship

Senior Designated Person for Safeguarding - Mr B Heptinstall

Deputy Designated Person for Safeguarding - Mrs K Woodyatt



**Non-teaching Staff.**



**School Business Manager:** Mrs L Howfield

**Administrative & Admissions Officer:** Mrs J Bullock

**Administrative Assistants:** Mrs D Ward, Mrs L Marks, Mrs C Emery

**Site Manager:** Mr R Mace

**Cleaners:** Mrs L Walton, Ms M Arnold, Mrs S Boyd, Mrs S Village

**Learning support:**

Mrs S Bird, Mrs J Brisband, Mrs G Bullivant, Mrs J Campbell, Mrs M Campbell, Mrs S Carter, Mrs K Croft, Mrs D Denaro, Mrs J Douglas, Mrs R Doyle, Mrs P Fletcher, Mrs D Gill, Mrs J Gough, Mrs J Howarth, Mrs K Marsh, Mrs J Mithani, Miss M Rabot, Mrs T Robinson, Miss C Tough, Mrs A Whale, Mrs M White, Mrs J Williams

**HLTAs** - Mrs K Woodyatt (also Deputy SENDCO), Miss L Pugh, Mrs E Small, Miss A Townsend

**Nursery Nurse:** Mrs N Beavington

**Midday Supervisors:**

Mrs Godson, Ms Arnold, Mrs Boyd, Mrs Cowling, Mrs Christoforou, Mrs Griffin, Mrs Newey, Mrs Palmer, Mrs Pampols, Miss Summerhayes, Mrs Village, Mrs Wilkinson, Miss D Evans, Mrs D Wharton, Mrs S Hussain



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### **The Governing Body**

Chairman of Governors: Mr P Emery

Clerk to the Governors: Mrs S Evans



Members of the Governing Body:

<b>Name</b>	<b>Type of Governor</b>	<b>Termination date</b>
Mrs J Dyer	LEA Rep	July 2016
Miss P Harrison	LEA Rep	November 2018
Mrs K Byng	Elected Rep	November 2018
Mr P Emery	Elected Rep	November 2018
Mr D Taylor	Parent Rep	July 2016
Mr M Field	Co-opted	November 2018
Mrs J Moss	Co-opted	November 2018
Mr R Laight	Teacher	September 2018
Mr W Heptinstall	Headteacher	
Mr N Poole	Parent Rep	September 2018
Mrs C Webster	Parent Rep	September 2018
Mrs S Evans	Clerk to Governors	



### Nursery Places

The Coppice has a 72 place nursery. If you have a child who will be 3 years of age by 31 August you should now be registering at our school if you require a place. Further details and application forms are available from the school office. Visitors are always welcome to look around.



### Age for entry to main school

All children are admitted into main school in September following their fourth birthday. The Headteacher and Deputy Headteacher and admissions staff are always happy to see prospective parents and show them around the school.

### Entering Reception

Starting school is a very important event in the life of a child. Some children will know about school because they have older brothers or sisters, but others may not know very much about school. To help all of them we have a parents' and children's afternoon in the term before school starts. This is an important occasion for everyone and the beginning of a close partnership between home and school.



The admission intake limit for September 2016 is 90 in Reception. The total number of pupils in the school is 575



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THE SCHOOL DAY

Start of the school day

### **Nursery**

The Nursery gate opens at 8.25am and closes at 8.45am for morning Nursery and at 12.20pm and 12.45pm for afternoon Nursery. Parents are to escort children down the path and wait outside the Nursery.

### **Reception**

The small gate next to the Nursery outdoor space will open at 8.25am. Reception children will be received by their teachers from 8.35am until 8.45am when the gate will be locked.

### **Y1**

Children and parents can walk down the short pathway towards the end of the church building where the gates will be opened at 8.25. They will be left at the edge of the playground where they will be supervised by members of staff. The gate will then be locked at 8.45am.

### **Y2, Y3, Y4, Y5 and Y6**

The gates to the playground will open at 8.25am and close at 8.45am during which time Y1, Y2, Y3, Y4, Y5 & Y6 children will be escorted onto the rear playground and into school by a member of staff. They will be supervised by teaching staff until the whistle goes at 8.45am.

We ask parents not to bring children before 8.25am as there will be no access or supervision.

Entry to school after 8.45am must be via the school office and will be recorded in the late book.



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**Session Times**

**Nursery AM**

8.30am - 11.30am

**Nursery PM**

12.30pm - 3.30pm

**Reception**

8.45am - 11.30am

Morning session

11.30am - 12.30pm

Lunch

12.30pm - 3.00pm

Afternoon session

**Key Stage 1 (Yrs 1 & 2)**

8.45am - 12.00noon

Morning session

12.00noon - 12.50pm

Lunch

12.50pm - 3.10pm

Afternoon session

**Key Stage 2 (Yrs 3,4,5 & 6)**

8.45am - 12.30pm

Morning session

12.30pm - 1.20pm

Lunch

1.20pm - 3.15pm

Afternoon session



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### **Lunchtime Arrangements**

The Coppice is able to provide hot meals (prepared on-site). Free School Meals are available for Reception, Y1 and Y2 children. The alternative is that children can eat their own packed lunch on our own premises. Please make sure that all lunch boxes are clearly labelled with your child's name and class. No glass bottles may be brought to school. If parents wish their children to bring a drink as part of a packed lunch, then a 'Tupperware' container, polystyrene flask or similar non-breakable container should be used. Please do not put sweets in lunch boxes. Children are encouraged to bring a healthy, balanced meal including some fruit. Insulated lunch boxes are a good idea. Parents who feel they may be eligible for free meals should apply, in confidence, to the school office where forms are available (these can be posted or emailed on request). Children who live near the school may prefer to go home for lunch accompanied by an adult. Please let us know in writing if your child is going home for lunch.

### **Fruit Breaks**

Children can bring fruit into school each day to have during morning breaktime. A variety of fruits and vegetables are provided each day for all infant children.

### **COLLECTING YOUR CHILDREN...**

We need to know if your child is being picked up by someone other than the parent, if this is not the normal arrangement. Parents are asked to notify us by letter or telephone in an emergency. You will appreciate the need for us to be most careful in this matter.

Children will be brought out at the end of the day to the playground and lined up for parents to collect. If parents are delayed the children wait by the main door. However, it is important that children are picked up on time because we cannot always guarantee that a member of staff is available long after the end of the school day. If parents are more than 10 minutes late collecting their children and have not informed school, children may be placed in our Care Club and parents will be charged for this service.



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#### ADDITIONAL USEFUL INFORMATION.

##### **Points of contact.**

Formal parent teacher consultation evenings take place each term but teachers are available at the end of the day if you have a worry or concern you wish to discuss.

##### **Complaints Procedure**

Legislation exists to ensure that complaints regarding the curriculum and other matters are dealt with in the following manner:

1. Discuss the matter with the class teacher
2. If you would like further involvement contact the phase/year leader.
3. If the problem remains unresolved discuss the matter with the Headteacher.
4. If the problem remains unresolved involve the Chair of the Governors.
5. If the problem remains unresolved then the Complaints Policy needs to be applied which will involve the relevant committee of the Governing Body.  
(Complaints Policy is available to download from our website)
6. If the problem remains unresolved contact the Local Education Authority.
7. For any issue requiring a response or complaint, an action will be agreed and a response forthcoming within a week.

##### **Medicine in school**

Staff are able to supervise the use of medicine for asthma and hay fever but will only administer other medicines if a medicine form has been completed. These are available from the school office.

##### **Milk and Water**

School milk is available for children who want it through Coolmilk. Milk is free for all children aged under five. For children over five there will be a cost of around £15 a term. All children requiring milk need to register with Coolmilk either on their website [www.coolmilk.com](http://www.coolmilk.com) or on a form which is available from the school office.

We actively encourage children to bring a water bottle into school each day. Water can be drunk during lessons in line with school guidance. More information can be found at [www.wateriscoolinschools.org.uk](http://www.wateriscoolinschools.org.uk).





## THE SCHOOL'S ATTENDANCE POLICY

### Holidays during school time

The school considers regular attendance to be essential if a child is to make the most of their educational opportunities and reach their full potential. The Coppice takes seriously its responsibility to monitor and promote the regular attendance of all its pupils. It acknowledges that irregular attendance seriously disrupts continuity of learning, undermines educational progress and can lead to underachievement and low attainment.

The Education (Pupil Registration) (England) Regulations 2006 state that Head Teachers may not grant any leave of absence during term time unless there is an exceptional circumstance. It is the decision of the Head Teacher as to what might be considered an exceptional circumstance and parents should not expect their request to be granted as a right.

**We are therefore unable, legally, to authorise any holidays unless there is an exceptional circumstance.**

Please be advised that we are duty bound to refer all unauthorised holiday leave of 10 or more consecutive days directly to County. Also, as advised by our Educational Welfare officer, we may also refer unauthorised leave of 5 days or more if attendance is a concern. It will then be County's decision whether or not to impose a fine.

If you wish to request an absence during school time, please collect a form from Mr Hutt via the school office.

### Absences during the School Day

All absences due to illness should be reported to school and a letter sent to explain the absence when the child returns to school. You can telephone the school on 01564 826709, text on 01564 432005 or e-mail us at [office@coppice.worcs.sch.uk](mailto:office@coppice.worcs.sch.uk). If your child needs to leave school for visits to the doctor, dentists etc. please notify the class teacher in writing and collect your child from the school office. For the last 3 years our absence and persistent absences have been below National averages regarding attendance, of which we are very proud.



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### OUR SCHOOL UNIFORM

<b>INFANTS (R/Y1/Y2)</b>	
<b>WINTER</b> (from September up to Easter)	<b>SUMMER</b> (from after Easter to end of Summer term)
<ul style="list-style-type: none"> <li>• Plain grey skirt/grey or black trousers or grey pinafore</li> <li>• White polo shirt</li> <li>• Navy blue sweatshirt or cardigan (with logo)</li> <li>• Plain grey socks or grey tights</li> <li>• Polishable, flat black shoes (NOT trainers and no logos)</li> </ul>	<p>The same as Winter <b>OR</b>:</p> <ul style="list-style-type: none"> <li>• Blue gingham dress</li> <li>• White polo shirt</li> <li>• Navy blue cardigan or sweatshirt (with logo)</li> <li>• Dark grey/black trousers or shorts</li> <li>• Plain grey or white socks</li> <li>• Polishable, flat black shoes (NOT trainers and no logos)</li> </ul>

<b>JUNIORS (Y3/Y4/Y5/Y6)</b>	
<b>WINTER</b> (from September up to Easter)	<b>SUMMER</b> (from after Easter to end of Summer term)
<ul style="list-style-type: none"> <li>• Plain grey skirt/grey or black trousers</li> <li>• White shirt and tie</li> <li>• Navy blue 'V' neck jumper or cardigan (with logo)</li> <li>• Plain grey socks or grey tights</li> <li>• Polishable, flat black shoes (NOT trainers and no logos)</li> </ul>	<p>The same as Winter <b>OR</b>:</p> <ul style="list-style-type: none"> <li>• White polo shirt</li> <li>• Blue gingham dress</li> <li>• Dark grey/black trousers or shorts</li> <li>• Navy blue cardigan or sweatshirt (with logo)</li> <li>• Plain grey or white socks</li> <li>• Polishable, flat black shoes (NOT trainers and no logos)</li> </ul>

**PE Kit:** White tee shirt, Navy or black shorts, pumps or low sided trainers in a pump bag.  
**All parts of uniform must be named.**

**NOT ALLOWED:** Nail varnish, make-up or jewellery (with the exception of small, plain stud earrings). Boots are not part of school uniform. If boots are worn to school during the Winter children must bring their school shoes to change into. Trainers are not acceptable for everyday wear in school. We expect children to be smartly presented, avoiding fashion accessories and hairstyles e.g. hair colouring, Mohican hairstyle etc. Hairbands are permitted (white, black or blue only).

All of the above uniform (with logo), together with showerproof, reversible jackets (with logo) are available from: [clothing@tesco.com](mailto:clothing@tesco.com), Clive Mark Schoolwear and Early Years. School book bags are available from the school office.



## Well Prepared for Life

### THE CURRICULUM

We aim to provide a broad and balanced curriculum for all of our pupils. More information regarding our curriculum content and related policies is available on our website ([www.coppice.worcs.sch.uk](http://www.coppice.worcs.sch.uk)).

The curriculum is organised within the three phases in school:

Early Years Foundation Stage (Nursery and Reception Classes) Phase, where children up to the age of 5 years work towards the 'Early Learning Goals' which prepares them for the National Curriculum. There are seven areas of learning in the Early Years Framework. The prime areas are Personal, Social and Emotional Development, Communication and Language and Physical Development. The specific areas are Literacy, Mathematics, Understanding of the World and Expressive Arts and Design.

The National Curriculum is split into Key Stage 1 (Years 1 & 2 classes) and Key Stage 2 (Years 3, 4, 5 and 6 classes) in primary school.

The National Curriculum consists of English, Mathematics, Science, Design Technology, Computing, History, Geography, Art, Music and P.E. In addition, in accordance with statutory requirements all pupils study Religious Education which encompasses a wide range of faiths. The National Curriculum is not the whole curriculum. We need to take account of many other aspects of education. These may include Health Education, Personal and Social Education, Environmental Education, Economic Awareness and Citizenship as well as Multi-cultural Education/Community Cohesion

#### **Developing Skills**

Adequate time for individual work is also built into the structure of the day. The highest priority is given to literacy and numeracy and the acquisition of scientific and technological skills, including information and communication technology. We promote the ability to work steadily, with concentration, to complete a set task and develop a sense of satisfaction from it. In addition we aim to equip children with skills that help them learn (see 5Rs in our Mission Statement).



### **Developing Attitudes**

We would like the children to be self-confident and self-reliant and to be ready to tackle new work without fear of failure. We therefore encourage the children to share their achievements with others both in the classroom and in the school assemblies and concerts/plays for parents. Good work and good behaviour are noted and made much of. Developing tolerance, empathy and understanding is important to all of us at The Coppice and we aim to reflect this in all our relationships.

### **Collective Worship**

Collective worship and religious education emphasise the Christian tradition but opportunities are given for children to find out about other faiths, festivals and beliefs. At present all children take part in assemblies and lessons. Government legislation gives parents the right to withdraw their children from Religious Education and the daily act of collective worship. Our aim at The Coppice is to make both of these a meaningful experience for all children and we hope that children of all faiths will be able to participate. Mr Dean Taylor (St. Mary's Youth Leader who runs our JAM (Jesus and Me) club on Wednesdays) and Pastor Malcolm Bull are regular visitors to our assemblies.

As part of our Collective Worship the children learn our school prayer, a short, positive statement about being a part of The Coppice. The children can either chose to or opt out of addressing the prayer to God.

### **Homework or Self Study**

Homework is an integral part of the curriculum at The Coppice. It falls into a number of categories and may not always be written. In KS1 (Infants) homework will focus on the development of numeracy and literacy skills when parents can play a vital part through supporting their children with reading, handwriting, spelling and 'Impact' Maths activities. In KS2 (Juniors) children have a homework diary and planner in which they record set homework. We see homework as an important part of the process of acquiring sound working habits and extending the work undertaken in school.



## THE CURRICULUM (CONTINUED)

### **Assessment**

The assessment of children in our school will emphasise positive achievement and progress. It will support children in their learning by recognising individual achievements and in doing so identify individual learning needs. It will require that records are kept which reflect the curriculum taught to enable teachers to evaluate the curriculum and consider the extent to which teaching and learning objectives have been met. Children will be encouraged to diagnose their own strengths and weaknesses through self-assessment and personal reviews. An accurate and meaningful record of the whole child will be provided through the maintenance of portfolios of work and other evidence which reveal progress over time. The recording and reporting of each child's achievements will provide information for a range of interested parties and promote an active and positive partnership between teacher, pupil and parents.

### **Extra-Curricular Activities (clubs)**

A variety of these are provided and they make a valuable addition to school life; including choir, chess/draughts, art, JAM (church), football, tag rugby, recorders, Spanish, athletics, cookery, archery and PE. We are particularly proud of our gymnastics club who frequently compete at National level. Members are trained to a very high standard by a qualified teacher and regularly compete successfully against other clubs.

The opportunity to learn to play an instrument (violin, clarinet, flute, piano or guitar) that requires specialist tuition may be introduced for pupils who display aptitude, commitment and interest through the County Peripatetic Music Service (there is a charge for this tuition).

## PARENTS' FORUM

The Coppice has a Parent's Forum organised by Mrs Ashwell. Volunteer parent representatives from each class meet every half term to discuss school related issues, to give feedback and for sharing and consultation. If you would like to be involved please contact the school office.





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CARING FOR EVERYONE

### **Early Years Education**

At The Coppice we are concerned with the development of the 'whole' child - socially, emotionally, physically and educationally. In the very early years play is a strong motivating factor in learning and it is positively encouraged within the whole school environment both inside and out. It is not trivial; it is essential. Through play young children can develop skills, concepts and attitudes. Its importance cannot be over-emphasised. Valuable experience will be gained through a variety of situations in a stimulating, structured and exciting learning environment, where children can touch, explore, experiment, look, observe, discuss and share their ideas. Children are provided with the appropriate and practical experience necessary to develop the understanding required for more formal learning. This is identified as the Foundation Stage of Education



### **More Able Children**

We believe that more able children are entitled to be extended and challenged in order to achieve their potential. Lessons are always differentiated and mathematics is set in Years 3, 4, 5 & 6. As well as ensuring that the more able children leave the school with Level 5 SAT results in Mathematics and English, we encourage them to work independently, to use their initiative and to develop their thinking skills.



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### **Children with Special Needs**

The school will aim to support all pupils who have special educational needs whether throughout, or at any time during their schooling. These pupils are given special support to ensure the greatest possible degree of access to a broad and balanced education.

The needs of most pupils are met within the school through the provision of special support work or through a differentiated curriculum provided by the class teacher, subject advisor, learning support or special needs co-ordinator. In cases where further additional support is required, a child may be referred to the County Support Services for assessment after discussion and consultation with parents, in accordance with guidance laid down in the 1981 and 1993 Education Act and Code of Practice.

Our aim is to promote the physical, intellectual, social and emotional development of all pupils with special needs. We aim to build on existing achievements and encourage a positive self-image. We aim to provide pupils with resources and equipment suitable to their needs throughout the full breadth of the curriculum and to maintain the greatest degree of partnership between pupils, parents, school, Local Authority and other agencies. We are a "Thrive School" meaning we provide additional support for children who struggle with their social and emotional needs, and help them to access all areas of the curriculum.

### **Behaviour and Our Home School Agreement**

We aim to establish a friendly and purposeful school where relationships are mutually respectful. School rules are kept to a minimum and are designed to help the community run peacefully and purposefully. In the case of a serious misdemeanour parents will be contacted immediately so that joint action can be taken. The school has a behaviour management and anti-bullying policy which all staff uphold and this is available to all parents on request.

A Home School Agreement exists between parents, pupils and teachers. This aims to improve co-operation and good working relationships. All parties are encouraged to sign and agree to play their part in the education of each child.

### **Safeguarding and Child Protection**

The Coppice Primary School has a Safeguarding Policy that is available online. Any concerns or queries regarding children's welfare or child protection issues should be brought to the attention of Mrs Ineson.



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## THE COPPICE PARENT TEACHER ASSOCIATION

The Coppice PTA is a group of friendly, like-minded parents and teacher representatives. Our main aim is to raise funds for our children's school by organising fun events throughout the year. In order to achieve this we meet on a regular basis at the school to discuss and plan forthcoming events.

The PTA's main fundraising events are the Christmas Fayre held at the beginning of December, where you can browse the numerous craft stalls, decorate Christmas biscuits, play the tombola, have your child's hair colour sprayed or their face painted plus much, much more. The children love to visit Santa in his wonderful, colourful Grotto - a good way to start the countdown to the festive season.

Our Summer Revel, held in June or July, is a great way to spend a day, whether visiting or setting up and helping. The children can have a go on the bouncy castle and play on the many games stalls set up in the arena or try to beat the goalie. When parents have been walked off their feet, they can indulge in a nice cold beer or perhaps a freshly made cream tea and watch the dancing and gymnastic displays. There is always plenty to see and do at the Revel.

Events held last year included film nights, Magic Man, Fashion Show and an Autumn disco to name but a few. All of these events have helped the PTA to raise a considerable amount of money for outdoor and indoor equipment, mathematics resources, computer equipment and books. We have provided a cooker for the school kitchen and pay towards the school texting service. Recently the PTA funded the new play area in the Infant playground. The members of the PTA also provide behind the scenes help such as refreshments for the school productions, sports days, Year 6 final assembly, plus providing the food and gifts for the infant's Christmas party and Christmas gifts for the junior classes.

Whilst the PTA is successful in the events it organises, we are always open to new suggestions of ways to raise money. This is where YOU the parent can help. We always welcome new, enthusiastic members to swell our numbers. We have already started to pencil in events for this school year and you could be part of the fun as well. You do not need to hold an official position on the committee, just turn up at our meetings of which you will be notified in the Coppice News. Even if you can only help for a few hours it will be appreciated.



## Well Prepared for Life

### THE COPPICE CARE CLUB

The Coppice Care Club provides a variety of childcare for children aged 3 - 11 years including Before and After School Club, Wraparound care for children who attend the Coppice Primary School Nursery, Pre-School and Holiday Club. Privately operated within the School, the Club is open between 7.30am and 6.00pm Monday to Friday for 51 weeks of the year (only closing between Christmas and New Year and if the School is closed due to inclement weather), and is staffed by an experienced team of Early Years professionals and Playworkers.

The Before and After Club provide a range of activities each day including arts and crafts, computer and games consoles, board games, sports and outdoor activities, weekly cooking activities, and access to a whole range of resources for the children to have fun and play with.

The Coppice Care Club and Pre-School provide both morning and afternoon Wraparound sessions for those children who attend The Coppice School Nursery. Wraparound care provides a curriculum that delivers opportunities for children to play and learn (working within the Early Years Foundation Stage framework), to compliment the curriculum delivered at The Coppice School Nursery.

The Coppice Care Club also operates a Pre-School where children can access their 15 hours of free Early Education Entitlement. The Pre-School delivers a curriculum to support children in building their independence, learning and development, working within the Early Years Foundation Stage framework, to build a high quality learning experience and to ensure they are ready to move on into main stream school.

The Holiday Club operates during non-term time and inset days. Staff plan a wide range of activities for the children to enjoy including themed days, inviting outside visitors like The Animal Man, Circus Workshops, Bouncy Castles and lots of other fun play to ensure your child has an enjoyable Holiday Club experience.

The Club aims to support parents by providing Out of School Care at an affordable cost. Please call the Club on 07914825141 to learn more about The Coppice Care Club or to book a place



## WHAT DID OFSTED SAY?

*The last inspection in September 2012 said:*

*'Pupils are rightly proud of their school. Pupils enjoy school, and as a result their attendance is above average. The pupils have a very positive attitude to learning and feel safe. The school is a caring and very happy place.'*

*'All adults care for and take pride in the work of the pupils, and the school as a whole. This is mirrored in the strongly positive views of both parents and pupils.'*

*'Teaching has improved significantly. It is now typically good and sometimes outstanding, particularly for older pupils.'*

*'Teaching in the Early Years Foundation Stage is outstanding and this is helping to accelerate the progress made by the children.'*

*'The Early Years Foundation Stage provides a strong foundation for the children's start to their school lives.'*

*'Pupils leave Coppice Primary School with attainment that is above average, and all groups of pupils make good progress.'*

*'Good leadership has ensured that the school is improving.'*





## **Term Dates for 2016/2017**

### **Autumn Term 2016**

Term starts Monday 5<sup>th</sup> September 2016

Half term Friday 21<sup>st</sup> October - Monday 31<sup>st</sup> October 2016

Term ends Friday 16<sup>th</sup> December 2016

### **Spring Term 2017**

Term starts Wednesday 4<sup>th</sup> January 2017

Half term Friday 17<sup>th</sup> February - Monday 27<sup>th</sup> February 2017

Term ends Friday 7<sup>th</sup> April 2017

### **Summer Term 2017**

Term starts Monday 24<sup>th</sup> April 2017

Half term Friday 26<sup>th</sup> May - Monday 5<sup>th</sup> June 2017

Term ends Thursday 20<sup>th</sup> July 2017

### **Teacher Education Days**

Thursday 1<sup>st</sup> September 2016

Friday 2<sup>nd</sup> September 2016

Tuesday 3<sup>rd</sup> January 2017

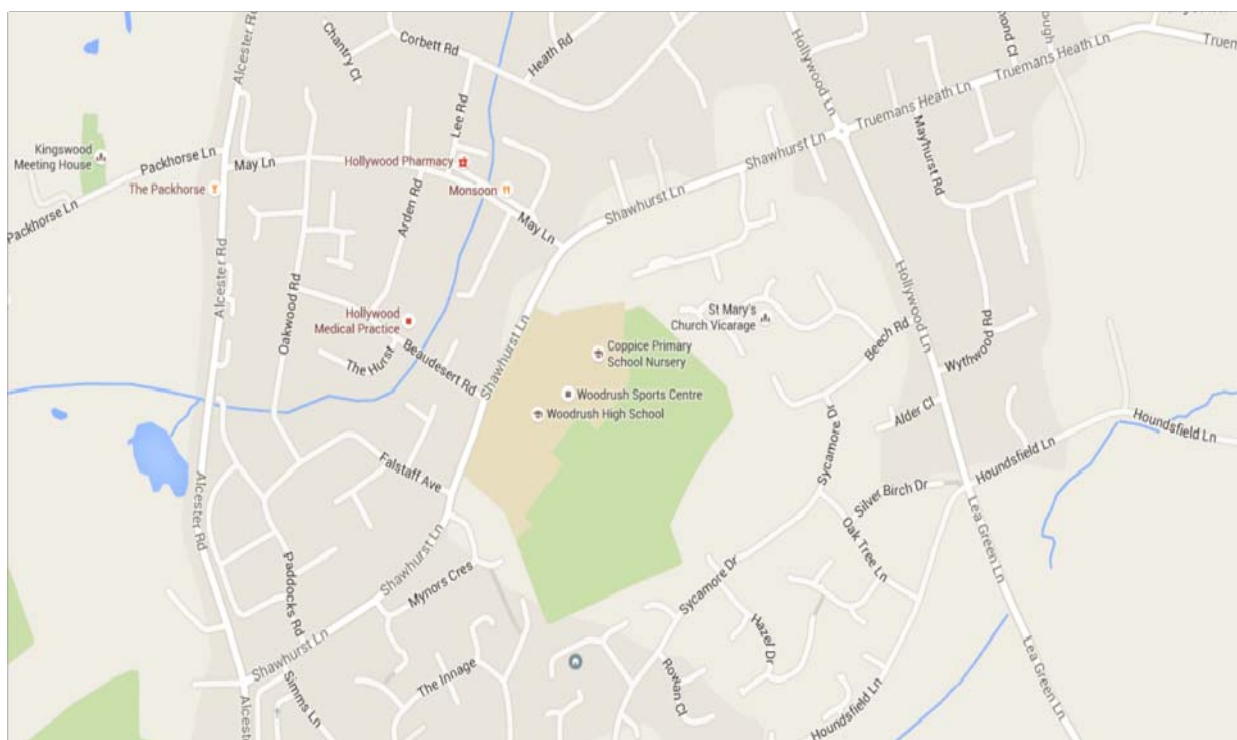
Thursday 30<sup>th</sup> June 2017

Other dates: Good Friday 14<sup>th</sup> April 2017, Easter Monday 17<sup>th</sup> April 2017, May Day 1st May 2017, Whitsun Bank Holiday 29<sup>th</sup> May 2017



**Well Prepared for Life**

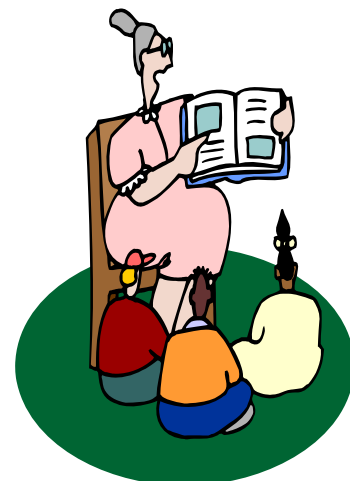
WHERE TO FIND US



# The Coppice Primary School HOME – SCHOOL AGREEMENT

## At The Coppice Primary School we will:

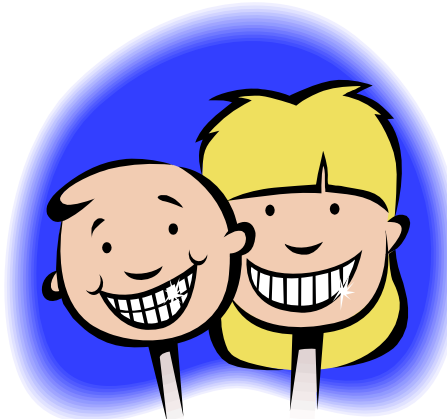
- Treat all children courteously, consistently and fairly.
- Provide opportunities to listen to the views of children and parents, and inform parents of children's progress regularly.
- Encourage the children by rewarding and celebrating good work and behaviour.
- Make learning exciting and create a happy learning environment where children feel safe and secure.
- Keep parents informed of school activities through regular letters and newsletters.
- Set regular homework.



Signed: ..... Date: .....

## As a Coppice child I will:

- Eat healthily, making sure I drink water regularly and take part in physical activities.
- Work hard and behave well inside and outside school
- Follow the Zone Board rules
- Find out what opportunities are available to me and take part wherever possible
- Find somebody I know to talk to if I have any worries



Signed: .....

Date: .....

## As a Coppice family we will:

- Ensure our child attends regularly (95% floor target attendance), in uniform, on time and properly equipped.
- Let the school know straight away of any absence; avoiding family holidays in school time.
- Support the school's policies and guidelines for behaviour.
- Ensure our child has a healthy breakfast, packed lunch, and a water bottle for use in school.
- Attend Parents' Evenings and discussions about our child's progress and ensure that home/school communication is the best it can be.
- Encourage our child to do their best and take part in the many opportunities that school life has to offer.
- Support our child in homework and other opportunities for home learning.



Signed: ..... Date: .....