



## THE COPPICE PRIMARY SCHOOL

### PARENT AND TEACHER MEETINGS

Schoolcloud is our new platform for parents' evening meetings. It is a convenient way to book appointments with your child's class teacher. Due to the COVID Pandemic and the unfortunate circumstances that prevent us from having face to face meetings, we will be holding the meetings as video calls. This should allow you to arrange a meeting at a time and place that is convenient for you.

The meetings will take place over a two week period; Monday 16th to Thursday 26th November. Times will vary across year groups and classes. You will be sent a link to enable you to book your appointment on Monday 9th. There will also be a link added to this page.

To login you will need to enter your own name, your email and your child's name.

You should be able to access Schoolcloud from all iPhone and Android phones, iPads and tablets, as well as laptops and desktop devices. Once you have selected a time slot, you will be given a link for the video call, which you then use at your booked time.

If you have difficulties making an appointment please contact either the school office or your child's class teacher, who will be able to help.

If you are unable to take part in a video call but would still like to speak with the class teacher about your child's progress, please contact the school and a phone appointment can be arranged.

The meetings are set 15 mins apart but we ask that your actual meeting with the class teacher lasts for no more than 10 minutes. Please be considerate and stick closely to this time, allowing the teacher a bit of 'breathing space' between each video call. There will be a timer on your screen so you can keep track. Please make sure you are on time for the start of your meeting to make the most of your 10 minute slot.

Reading, Writing and Maths targets (Y1 -Y6) will be sent home with your child, prior to the meeting. Please ask about these at the meeting if you have not received a copy of them beforehand.

Your child is more than welcome to join the video meeting if they are at home with you. If however you book an appointment during the school day we will not, for obvious reasons, be able to release them from class, so the meeting will take place without your child in attendance.

The teachers are looking forward to meeting with you to discuss your child and how they have settled since starting their new class in September, with a particular focus on 'Catch up' and getting back on track.